

INDIAN RIVER AREA LIBRARY

Board Minutes

June 18, 2024

Meeting called to order at 1:07.

Present: Kathy Cole, Patty Hull, Jill Sager, David Hill, Sue Fisher, Elise Harrington, and Kelsey Rutkowski.

Guests: Trudy Maves, Helen Miller, Jon Webb, and Kristina Moutrie.

Public Comment on the Agenda: None

Sager motioned to approve the May 21, 2024 Board Minutes, Cole seconded, and all AYE.

Financial Report:

- A. Accept Monthly Expenses- Sager motioned to accept the monthly expenses of 5,341.05(13 bills), Hull seconded, and all AYE.
- B. Investment Update-Fisher reported that there were no changes.

Director's Report: Sager motioned to approve reimbursing Sandy \$40.20for mileage to attend the Book Repair Workshop, Cole seconded, and all AYE.

The library received a very generous donation from Patty and Dave Campbell. The summer reading program is going well. Kelsey will look into policy about library cards for absent taxpayers. Fisher motioned to have a 3 month library card for non-residents at a cost of \$10, Sager seconded, and all AYE.

Rutkowski will be applying for two grants-one for covering the costs of attending the Conversation Camp conference in Lansing and the second for a Spectrum Digital Education Grant.

Old Business:

- A. Policies- Fisher motioned to accept the Social Media Policy, Cole seconded, and all AYE. Hull motioned to accept the Proctoring Examinations Policy, Sager seconded, and all AYE.
- B. Tuscarora Township Building Grant- Formal bids are being accepted for gutters, fire alarm system, and parking lot lights.
- C. Outlying Township Service Contracts Follow-up- all 4 townships have renewed their contracts for 3 years.
- D. Director Contract July 24-July 25- Hull motioned to permit Rutkowski to roll over 37.5 hrs. PTO time from 23-24 to 24-25, Cole seconded, and all AYE. Hull motioned to permit Rutkowski to roll over 31.5hrs. of comp time from 23-24 or 24-25, Harrington seconded, and all AYE.

New Business:

- A. Trustee Resignation- Hull motioned to accept David Hill's letter of resignation with regret, Sager seconded, and all AYE.

- B. Trustee Appointment- Hull motioned to approve Jon Webb to complete Hill's term, Hill seconded, and all AYE.
- C. IRAL Budget-previously discussed.
- D. Basement Cleanup Days-July 19 @11:00 and July 23@11:00

Public Comment-None

Board Comment-Hill concerned about the Library of Things and generating some publicity for it.

Sager motioned to adjourn at 2:10, Harrington seconded, and all AYE.