

INDIAN RIVER AREA LIBRARY

Board Minutes

July 16, 2024

Meeting called to order at 3:30.

Present: Sue Fisher, Kathy Cole, Patty Hull, Jill Sager, Jon Webb, Elise Harrington, and Kelsey Rutkowski.

Guests: Karen Hill, David Hill, Greg Rotter, Cathy Campbell, Helen Miller, Trudy Maves, and Kristina Moutrie.

Public Comment on the Agenda- None

Hull motioned to approve the agenda, Sager seconded, and all AYE.

Fisher motioned to approve the June 18, 2024 Budget Public Hearing Minutes, Sager seconded, and all AYE.

Webb motioned to approve the June 18, 2024 Board Minutes, Hull seconded, and all AYE.

Financial Report

- A. Accept the Monthly Expenses- Sager motioned to accept the monthly expenses of \$3156.21(10 bills), Cole seconded, and all AYE.
- B. Investment Update-The investments are doing well currently and will leave future decisions to the new board.

Director's Report- Rutkowski reported that the library has been busy. The summer reading program ended last week with good success. The staff had a planning meeting to discuss fall activities. Rutkowski plans on reaching out to Beth Fairbanks to coordinate with the school, and plans on being at the Meet the Teachers Night at the school in August.

Friends of the Library Report- Karen Hill reported that the Wine with Friends Fundraiser netted \$1300. The Mahjong Fundraiser will be held September 19, 2024 from 1-4 in the township meeting room. The Friends of the Library Board positions are: President-Karen Hill, Vice President-Sally Bataren, Treasurer- Sue McPhearson, and Secretary-Cathy Campbell. The Friends have volunteered to spearhead the outdoor reading area project. Hill volunteered her son for the engineering work.

Old Business

- A. Grant Update- The Grant Committee will meet July 24 at 11 to discuss how the progress on the grant is proceeding. In order to cover any costs, it should be in a written agreement and how soon it would be reimbursed.
- B. Policies- Rutkowski is continuing to work on the Updated Policies and showed the Board an example of the notebook that she is preparing with for the members and the Library.

New Business

- A. Part-Time Employee Hourly Wage FY 24-25- need to discuss a policy for wage increases. The meeting will be August 20 at 2:30.
- B. Volunteer Picnic Committee- Meeting will be July 24 at 12 to discuss the picnic. The Friends will cover the cost of the picnic as budgeted. The event will be August 17 at 12.

Public Comment - Campbell asked about Rutkowski insurance-previously discussed.

Board Comment- None

Sager motioned to adjourn at 4:32, Harrington seconded, and all AYE.