

**Indian River Area Library
Board Minutes
September 17, 2024**

Meeting called to order at 3:32 p.m.

Present: Jon Webb, Sue Fisher, Patty Hull, Jill Sager and Kelsey Rutkowski. Absent: Kathy Cole (excused) and Elise Harrington (excused).

Guests: Cathy Campbell, Trudy Maves, Karen Hill, David Hill, Helen Miller and Kristina Moutrie.

Public Comment on the Agenda: None

Approval of Agenda: Fisher motioned to approve the agenda and Webb seconded, and all AYE.

Approval of Minutes: Fisher motioned to approve the minutes and Webb seconded, and all AYE.

Financial Report: Hull motioned to approve monthly expenses as noted below and Sager seconded, and all AYE.

Total amount of *\$7,289.86; 11 bills. *Includes \$3,495 White Pines parking lot lighting invoice.

Director's Report

Notary services off to a good start. Already completed seven in one month.

Moved storytime to follow Music & Movement for Wigglers, and it's a huge success! August increased 264%.

Library of Michigan ended their hotspot grant program. Library is now operating with five and will review at a future date. Will check on other grants that might become available.

Ancestry Library Edition ended in early August. No requests for this resource since it ended.

Tumblebooks renewed and library given a steep discount. Checking with Friends to possibly cover the cost or add to enhancement grant from Northland Cooperative or new resource budget.

We are now part of the Scholastic Literacy program which means we get discounted paperback books. Kiwanis will cover the cost of 182 books at just under \$500. Kiwanis will be listed as sponsor. Books purchased as final prizes for completing 1,000 Books Before Kindergarten which was launched in early September and well received.

Next 2025 staff in-service day is scheduled for January 31, 2025. The board agreed to close the library all day. Sager motioned to close the library on January 31, 2025, and Fisher seconded, and all AYE.

Simple month-long winter reading program in January 2025.

Inland Lakes scheduled visits as follows:

**Wednesday, October 2
Kindergarten will visit the library, 10-11 a.m.**

**Tuesday, October 8
Sixth graders will visit the library, 8:15-10:30 a.m.**

Friends of the Library Report

COP/ESD/Great Starts gave \$2,000 to improve the Cooperation Park book walk area. Decided the best use for this grant would be to purchase two more benches for a total of four.

Ordered 20 more FOL book bags Only two were left.

FOL approved \$200 for the purchase of a large coffee pot for library use and also be part of the Library of Things.

FOL to pay \$100 membership fee to the Chamber of Commerce. Kelsey and Karen will look into other memberships, i.e., Kiwanis, Women's Club, Eagles, Lions.

October is Michigan library appreciation month.

Old Business:

A. Parking lot lighting replacement completed. Gutters to be completed

the week of September 23. Waiting on updated bid for the fire alarm system. Ayers has the south side wall repair bid. We can save 5% on the cost of the project if paid in cash. Kelsey will call Brian Coffell to discuss cost to replace library exit door. Anavon will be installing cameras Tuesday, September 19 beginning at 9 a.m. The basement sink project can wait for now. Plan to accept the bid from Fairbarin which would cost roughly \$2,500 to complete.

B. Hull motioned to accept updates to the employee handbook as presented with edits as discussed and Sager seconded, and all AYE.

New Business:

Hull motioned, based on Ginny Marten's good performance review, to increase her pay by \$1.00 per hour effective 9/22 pay period. Sager seconded, and all AYE.

Candyland decorating day is Friday, October @ 11 a.m.

Public Comment: Concerning future programming, Cathy Campbell recommends contacting Joel Tacey, magician and entertainer. Used successfully at the Gaylord library. She also recommends during storytime introduce the kids and parents to Tumblebooks.

No board comments.

Fisher motioned to adjourn at 5:10 p.m., Sager seconded, all all AYE.